附件4：

研习指导纪要

指导教师 专 业 研习地点

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| **时间** | **研究主题与教学内容** | **指导学生** | **评价与建议** |
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表格说明：1.研习主题原则上从五个主题中选择；2.时间应精确到节次；3.指导教师可为校内、外教师；4.可以根据实际对本表作补充；5.指导老师填写后交专业存档。